

MINUTES
CONNETQUOT PUBLIC LIBRARY
REGULAR MEETING OF THE
BOARD OF TRUSTEES

May 11, 2023
6:00 pm

760 Ocean Avenue
Bohemia, NY 1171

I. Call to Order

There being a quorum, the meeting was called to order at: 6:01 pm by Mrs. Roman.

II. Roll Call

Board of Trustees members present were: President; Mrs. Dorothy Roman, Vice President; Mrs. Elizabeth Savit, Trustee; Susan Furfaro, Trustee; Mrs Kathleen Schmidt, Trustee; Mr. George Kreuscher.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

III. Disposition of Minutes

Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to accept the minutes as presented of the April 13, 2023 regular meeting of the Board of Trustees. Carried 5-0.

IV. Financial Reports

Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to approve the Financial Reports for April 30, 2023. Carried 5-0.

V. Schedule of Claims

Motion by Mrs. Savit, seconded by Mrs. Schmidt to approve the Schedule of Claims dated May 11, 2023 equaling the total of \$402,095.61. Carried 5-0.

VI. Report of the Executive Director and Committee Reports

- a. Motion by Mr. Kreuscher, seconded by Mrs. Furfaro to accept a quote from *Dell Technologies* to provide a PowerEdge R750 server and all requisite software for \$ 23,337.32 which is covered by a NYS OGS Procurement Services contract (PM20820). Carried 5-0.
- b. Motion by Mrs. Savit, seconded by Mr. Kreuscher to accept a quote from *Sage Intacct, Inc.* to provide an annual subscription to Sage Intacct Pro Edition cloud-based accounting application for \$13,900 with a one-time implementation charge of \$6,400. Carried 5-0.

- c. IT disaster recovery testing was conducted on 11/28/2022. All locally-hosted business records were accessed remotely from a cloud backup of all virtual file servers. A backup data file was successfully restored for our locally-installed accounting software, Sage 50.
- d. Upon request, the Connetquot Central School District issued the library an additional \$2,502.78 to match the actual tax levy collected from the Town of Islip for the 2022-23 fiscal year.
- e. The water fountains in the south wing, near the restrooms in Adult Services, have been updated to a sustainable water bottle refilling station. This new unit dispenses filtered, cold water from two traditional fountain spouts and a touchless bottle filling dispenser.
- f. The final \$10,000 was received through the State Aid for Library Construction Program for the partial roof replacement completed last year.

Motion by Mr. Kreuzer, seconded by Mrs. Schmidt to transfer \$10,000 from 2760 - *Revenue – Grants* into 909B - *Building Renovation/Expansion*. The balance for 909B – *Building Renovation/Expansion* will now equal: \$957,561.00. Carried 5-0.

- g. Motion by Mrs. Schmidt, seconded by Mrs. Savit to approve the following employment appointments, promotions, and/or separations: Daniel Hunt, appointed as Librarian I (23 hours per week) effective 5/3/2023. Carried 5-0.

VII. Communications

VIII. Old Business

IX. New Business

- a. Mrs. Furfaro inquired about the order status regarding the two new HVAC roof top units.
- b. Mrs. Roman congratulated Mr. Chris DeCristofaro on receiving the LDA Library Award for 2023. This award is in recognition for helping to foster outstanding achievement and contributions to Long Island libraries.

X. Public Comment

- a. Mr. Edwin Taylor
 - i. Mentioned he was impressed with the help he received from the new staff at Adult Services.
 - ii. Inquired about the status of the 2022/2023 budget as it is approaching the end of the fiscal year.
 - iii. Mentioned the Connetquot Central School District’s Budget Vote and Trustee Election taking place on Tuesday, May 16, 2023.

XI. Announcements

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, June 8, 2023 at 6 pm.

XII. Adjournment

- a. Motion by Mrs. Savit, seconded by Mr. Kreuzer to adjourn at 6:37 pm. Carried 5-0.

Trustee

Date

Trustee

Date

Trustee

Date

DRAFT