

**MINUTES**  
**CONNETQUOT PUBLIC LIBRARY**  
**REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

**June 13, 2024**  
**6:00 pm**

**760 Ocean Avenue**  
**Bohemia, NY 1171**

**I. Call to Order**

There being a quorum, the meeting was called to order at: 6:06 pm by Mrs. Furfaro.

**II. Roll Call**

Board of Trustees members present were: President; Mrs. Susan Furfaro, Vice President; Mrs. Elizabeth Savit, Trustee; Mr. George Kreuzscher, Trustee; Mrs. Dorothy Roman (arrived at 6:10). Board of Trustees members absent were: Trustee; Mrs. Kathleen Schmidt.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

**III. Disposition of Minutes**

Motion by Mrs. Savit, seconded by Mr. Kreuzscher to accept the minutes as presented of the May 9, 2024 regular meeting of the Board of Trustees. Carried 3-0.

**IV. Financial Reports**

Motion by Mrs. Savit, seconded by Mr. Kreuzscher to approve the Financial Reports for May 31, 2024. Carried 3-0.

*Mrs. Dorothy Roman arrived at this time.*

**V. Schedule of Claims**

Motion by Mr. Kreuzscher, seconded by Mrs. Roman to approve the Schedule of Claims dated June 13, 2024 equaling the total of 445,580.20. Carried 4-0.

**VI. Report of the Executive Director and Committee Reports**

- a. Motion by Mrs. Roman, seconded by Mrs. Savit to reaffirm POLICY 500-20 *CODE OF ETHICS* for 2024-25. Carried 4-0.
- b. Motion by Mr. Kreuzscher, seconded by Mrs. Savit to reaffirm POLICY 500-40 *CONFLICT OF INTEREST* for 2024-25. All key employees and the board have submitted conflict of interest disclosure statements, with the Board being made aware of all potential conflicts. Carried 4-0.
- c. Motion by Mr. Kreuzscher, seconded by Mrs. Roman to approve revised POLICY 300-10 *MATERIAL SELECTION POLICY*. Carried 4-0.
- d. Motion by Mrs. Savit, seconded by Mr. Kreuzscher to approve POLICY 700-35 *UNATTENDED VULNERABLE ADULT*. Carried 4-0.

- e. Motion by Mr. Kreuzscher, seconded by Mrs. Roman to approve the 2023-24 *Disposal of Surplus Equipment*. Carried 4-0.
- f. Motion by Mr. Kreuzscher, seconded by Mrs. Savit to accept the *Schedule of Salaries* effective July 1, 2024 for all employees. Carried 4-0.
- g. Motion by Mrs. Roman, seconded by Mr. Kreuzscher to accept the bid from *Milburn Flooring* to furnish and install new carpet and LVT for \$62,677.49 which is covered by a NYS OGS Procurement Services contract (PC69411). Carried 4-0.
- h. The library was not needed as an Early Voting Polling Place for the June Democratic Primaries.
- i. Upon request, the Connetquot Central School District issued the library an additional \$2,046.01 to match the actual tax levy collected from the Town of Islip for the 2023-24 fiscal year.
- j. An update was provided on the following facility renovations:
  - i. Updated parking and traffic signage
  - ii. Trees trimmed around property
  - iii. Audio video collection relocated into Adult Services area
  - iv. Vending machines installation schedule for June 14.
- k. Motion by Mr. Kreuzscher, seconded by Mrs. Savit to approve the following employment appointments, promotions, and/or separations: Nathalie Campanelli, promoted to Librarian I (P/T) effective 6/4/2024; Caitlyn Streng, Appointed to Library Assistant (P/T) effective 6/10/2024; Mary Nichols, resigned as Librarian Trainee, (P/T) effective 6/28/2024, Revised. Carried 4-0.

**VII. Communications**

- a. Letter from Catherine J. Poissant indicating her interest in serving on the Board of Trustees.

**VIII. Old Business**

**IX. New Business**

- a. Mrs. Dorothy Roman presented the board with a letter of resignation due to the fact that she will be relocating and will no longer reside in the Connetquot Central School District. Regretfully, a motion was made by Mr. Kreuzscher, seconded by Mrs. Savit to accept Mrs. Dorothy Roman's resignation from the Board of Trustees effective June 13, 2024. Carried 4-0.

**X. Public Comment**

- a. Mrs. Mary Lou Kreuzscher
  - i. Thanked Dorothy Roman for her years of service and dedication to the Connetquot Public Library.

**XI. Announcements**

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, July 18, 2024 at 6 pm.

**XII. Adjournment**

- a. Motion by Mrs. Roman seconded by Mr. Kreuzer to adjourn at 6:43 pm. Carried 4-0.

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Date**

DRAFT